

KENTUCKY LICENSING BOARD OF HEARING INSTRUMENT SPECIALISTS  
BOARD MEETING MINUTES

December 1, 2011  
1:30 PM

A regular Board meeting of the Kentucky Licensing Board for Specialists in Hearing Instruments was held at the Office of Occupations and Professions located at 911 Leawood Drive in Frankfort, KY.

BOARD MEMBERS PRESENT

Steve Clark  
Michael Hoagland  
Gerry Gordon-Brown  
Peter Pearlman  
Faron Blakeman  
Debra Drewry  
Lisa Brown

OCCUPATIONS & PROFESSIONS STAFF

Jeremy Horton, Deputy Executive Director  
Adriana Lang, Board Administrator

BOARD MEMBERS NOT PRESENT

Arthur Azar  
Greg Osetinsky, M.D.

OTHERS PRESENT

Angela Evans – Assistant Attorney General

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CALL TO ORDER

Mr. Clark called the meeting to order at 2:00 PM.

APPROVAL OF MINUTES

The minutes from the October 7, 2011 regular meeting were reviewed. Mr. Pearlman made a motion to approve the minutes. Mr. Blakeman seconded the motion. The motion carried unanimously.

The minutes from the November 18, 2011 special meeting were reviewed. Mr. Pearlman made a motion to approve the minutes. Mr. Hoagland seconded the motion. The motion carried unanimously.

FINANCIAL REPORT

Following the review of the financial report, Ms. Brown made a motion to accept the financial report as submitted. Mrs. Gordon- Brown seconded the motion. The motion carried unanimously. Ms. Evans asked Ms. Horton why the financial report did not reflect the board administrator's travel expenditures. Mr. Horton stated that he would check with the Fiscal Section and bring a report to the next meeting.

OFFICE OF OCCUPATIONS AND PROFESSIONS REPORT

Jeremy Horton provided the following report:

1) Memorandum from Shannon Tivitt regarding update on various operational issues doe the Office of Occupations and Professions.

ATTORNEY'S REPORT

Ms. Evans asked the board administrator to leave the Attorney Report out of the agenda unless that she instructs the board administrator that she has something to report.

### OLD BUSINESS

The Board reviewed several e-mails from Melanie Driscoll regarding Kimberly Broady's apprentice application. Mr. Hoagland made a motion to deny Ms. Broady's apprentice application pursuant to KRS 334.90 (8), and to request Ms. Broady to submit a new application, a qualified sponsor, no application fee is required. The motion, seconded by Ms. Brown, carried unanimously.

The Board reviewed e-mails from Melanie Driscoll regarding interpretation of law. The Board requested Board Counsel, Ms. Evans to send a response to Ms. Driscoll.

### NEW BUSINESS

The Board discussed the apprentice permit regulations and agreed that all apprentice permits should be terminated if the apprentice does not show to take their first exam. The Board instructed their administrator to add the following language to the apprentice permit approval letter "*Failure to appear for this first exam shall result in a failure of your exam pursuant to 201 KAR 7:040 (1)*". The Board further agreed that a cease and desist letter will be sent to all apprentices that fail to appear to take their first exam and their apprentice permits will be terminated.

The Board discussed and agreed that all apprentice permits shall be renewed if an apprentice takes the exam and fails the exam. The apprentice shall submit to the Board a new application and pay \$100.00 fee and request a renewal of the apprentice permit.

The Board scheduled their 2012 Board Meetings as follows: February 3, April 5, June 1, August 2, October 5 and December 6. The 2012 exams are scheduled for April 6, August 3 and December 7.

### COMPLAINTS

The following report and recommendations were made by the Complaint Committee:

2011-05- Remain dismissed.

2011-06- Ongoing.

2011-07- Dismissed for lack for violation. Mr. Hoagland recused himself from Complaint 2011-07

Janice Keen – Authorize Legal Counsel to file permanent injunction.

Mrs. Gordon-Brown made a motion to accept the Complaint Committee recommendations at today's meeting. Ms. Drewry seconded the motion. The motion carried.

### APPLICATION REVIEW

The application committee made a recommendation that the following applications be approved:

Apprentices:

Misty Day under the sponsorship of Ann Stanley

William Harless under the sponsorship of Marsha Mattingly

Sit for the Exams:

Catherine Miller

Persis Ormond

### CONTINUING EDUCATION

The Board reviewed an e-mail from Diana McGinty regarding continuing education. The Board agreed that the Workshop hosted by Audina January 20-21, 2012 is approved pursuant to 201 KAR 7:075.

The Board reviewed a correspondence from Phillip Klapper regarding CE requirements. The Board approved for 5.0 continuing education hours Excellence in Education Conference provided by Starkey Laboratories on October 5, 2011.

### APPROVAL OF TRAVEL AND PER DIEM

Mr. Hoagland made a motion to approve the travel and per diem. The motion was seconded by Mrs. Gordon-Brown. The motion carried unanimously.

NEXT MEETING

Mr. Clark reminded the Board that the next meeting is scheduled for Friday, February 3, 2012. The complaint committee will meet at 12:30 p.m. with the regular meeting of the Board meeting beginning at 1:30 p.m.

ADJOURNMENT

Having no further business before the Board, Mr. Hoagland made a motion that the meeting would be adjourned at 5:00 p.m. The motion was seconded by Mrs. Gordon-Brown. The motion carried unanimously.